



ROSSALL
JOINING INSTRUCTIONS
ACADEMIC YEAR 2009-2010



Introduction

At Rossall we wish to offer you the highest level of support at all times. The joining instructions are divided as follows:

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Section A

Contact Us: Who does what at Rossall?

Contact Us: Who Does What at Rossall?

Headmaster

Dr Stephen Winkley
(P.A. Mrs Lesley Jones)

Tel: +44 1253 774247
Fax: +44 1253 774282
e-mail: LesleyJ@rossallcorporation.co.uk

Deputy Headmaster

Mr Anton Maree
(P.A. Mrs Dorothy Calderbank)

Tel : +44 1253 774238
Fax : +44 1253 772052
Email : DorothyC@rossallcorporation.co.uk

Director of Studies

Mrs Gillian Pryor
(P.A. Mrs Lesley Jones)

Tel: +44 1253 774247
Fax: +44 1253 774282
e-mail: LesleyJ@rossallcorporation.co.uk

Registry Team – Main School and ISC

Mrs Michelle Metcalfe – Deputy Registrar
Mrs Julie Barkhuizen – Assistant Registrar & E-Marketing and Data Manager

Tel: +44 1253 774260
Fax: +44 1253 779415
e-mail: enquiries@rossallcorporation.co.uk

Head of International Study Centre

Mrs Cheryl Wolstencroft

Tel: +44 1253 774266
Fax: +44 1253 779415
e-mail: cherylw@rossallcorporation.co.uk

Mrs Gillian McGachie

Tel: +44 1253 774204
Fax: +44 1253 779415
e-mail : gillm@rossallcorporation.co.uk

General Enquiries

Reception Desk

Ms Anne Mather
Mrs Karen Love

Tel : +44 1253 774201
Fax : +44 1253 772052
e-mail : Reception@rossallcorporation.co.uk

Marketing

Mrs Helen Lockley

Tel: +44 1253 774278
Fax: +44 1253 873220
e-mail: helenl@rossallcorporation.co.uk

Fees Administrator

Miss Kirstie Allen

Tel : +44 1253 774233
Fax : +44 1253 873220
e-mail : KirstieA@rossallcorporation.co.uk

Rossall Joining Instructions 2009



Anchor House

Mr & Mrs Chris Parsons
Mrs Christine Nuttall – Matron

Tel : +44 1253 774212
email : anchorhouse@rossall-school.lancs.sch.uk

Dolphin House

Mrs A Jurczak

Tel : +44 1253 774292
email : Dolphin@rossall-school.lancs.sch.uk

Lugard Boys House

Mr Matt Clinton Baker

Tel : +44 1253 774216
email : LB@rossall-school.lancs.sch.uk

Lugard Girls House

Miss Jane Mercer

Tel : +44 1253 774206
email : LG@rossall-school.lancs.sch.uk

Mitre Fleur de Lys House

Mr Stuart Corrie

Tel : +44 1253 774211
email : MF@rossall-school.lancs.sch.uk

Pelican House

Mr Guy Emmett

Tel : +44 1253 774213
email : Pelican@rossall-school.lancs.sch.uk

Rose House

Mrs Kate Griffiths

Tel : +44 1253 774214
email : Rose@rossall-school.lancs.sch.uk

Spread Eagle House

Mr Ian McCleary

Tel : +44 1253 774215
email : SE@rossall-school.lancs.sch.uk

Medical Centre Nurses :

Karen Pook
Lyn Kane

Tel : +44 1253 774287
Fax : +44 1253 875943



Section B

Location & Surrounding Area



Location

Rossall is situated on the picturesque coastland of the North West of UK set in an extensive 160 acre campus, Rossall caters for both day and boarding pupils from the UK and boarding pupils from abroad, delivering a rich curriculum of study, sport and recreation in a safe and supportive environment. This region of Britain is steeped in cultural and natural heritage, with the Lake District and Yorkshire Dales National Parks close by, yet is less than an hour from Manchester's international airport, and enjoys excellent transport links with the rest of the country.

- On the coast some 55 miles away from the cities of Manchester and Liverpool
- Manchester Airport : 55 minutes by road.
- Well away from the distractions of major cities
- London : under 3 hours by express train or 35 mins by air from Manchester or Blackpool
- Climate : Mild winters & warm summers

Places to See

Manchester



Old Trafford Football Ground

Rossall is located just under one hour away from Manchester. With the decline of traditional industries, Manchester has developed into a regional commercial centre of considerable importance. It has excellent shopping malls together with theatres, concert halls and cultural attractions that rival those of London, as well as being the home of the famous “Manchester United”. Its international airport is the UK’s busiest outside the capital and it has direct daily services to Europe, the Middle East, the Asian sub-continent, South East Asia and North America.

Liverpool



Liverpool is a similar distance from Rossall and this city again offers attractions to rival those of London. Famous as “the home of the Beatles” Liverpool is set to become the European Capital of Culture in 2008 with a variety of architectural, musical and artistic attractions. Liverpool airport has direct daily flights from a number of European cities.

Chester



Rossall is very much at the centre of a region with a rich cultural heritage. The medieval cities of Chester and York are easily accessible by road and rail. Two of Britain’s finest national parks are also close at hand. The Lake District, with its historic connections with famous English literary figures, is just one hour away whilst the Yorkshire Dales is equally accessible: both provide excellent potential for outdoor activities.



Rossall Campus by the Shore

Our extensive campus lies between two small coastal towns, Cleveleys and Fleetwood. Although close to the local towns, the size of Rossall’s campus gives students a safe, secure environment in which to learn, live and grow. The perimeter of the campus stretches along the shoreline, giving access to the beach for some sports and leisure activities.





Section C

Visa Application Procedure



From 31 March 2009 the UK Home Office will introduce a new Visa application procedure (called Tier 4 of the Points Based System) for students applying to study in the UK.

Previously, student visas have proved controversial amid allegations that it has been an entry route that is particularly open to abuse. For this reason, Rossall, as an education provider will be increasingly responsible for ensuring that overseas students obey the rules of their visas.

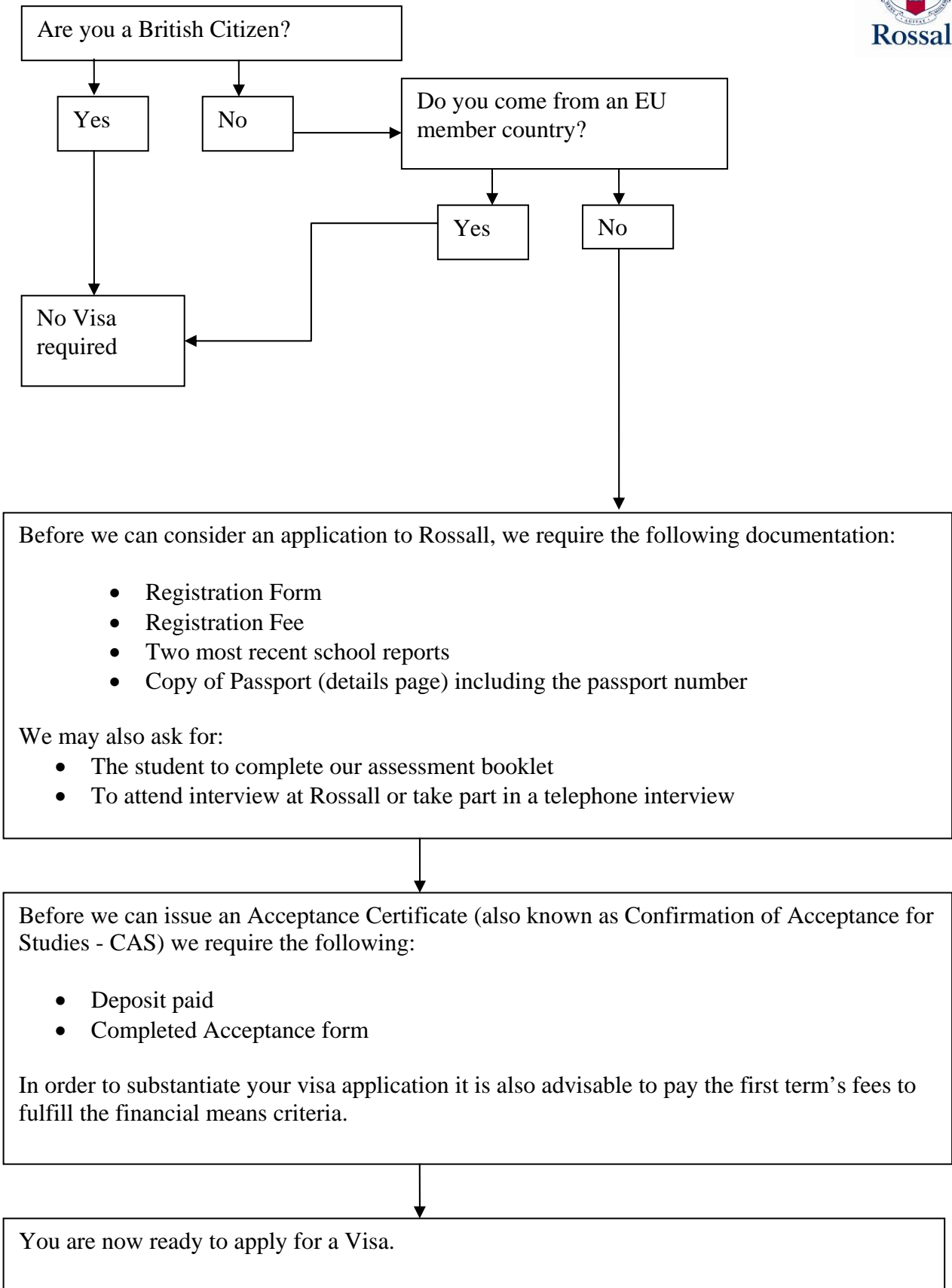
The aim of the tier 4 immigration service is to provide a more user-friendly, transparent route to studying in the UK.

Duration

Tier 4 student visa holders will be granted leave to enter the UK for the purpose of completing the desired course at Rossall. The duration of the student visa will take into account the time needed to complete and attend graduation at the conclusion of the course. Students will be able to change from one course to another at Rossall without needing to submit a new application, however changing school or obtaining a UK tier visa extension will require lodging another application.

Tier 4 of the new system is not intended as a route to settled status in the UK and does not provide the opportunity to apply for Indefinite Leave to Remain and will not lead to British naturalisation.

Please follow the flow chart below for your Visa application:





Section D

Fees & Term Dates

Fees & The Academic Year 2009 - 10

The academic year consists of three terms (trimesters) beginning in September, January and April.

Junior School (Years 3 - 6)		Monthly Direct Debit payment x 10	Included	Not included
Day	£2,280.00 per term	£684.00	Tuition	Text books
Boarder	£5,900.00 per term	£1,770.00	Accommodation during term time (Boarders only)	Lunch (Day pupils only)
Weekly	£5,220.00 per term	£1,566.00	Lunch (Boarders only)	Breakfast or evening meal (Day pupils only)
			Breakfast or evening meal (Boarders only)	Medical insurance
			Study Area	Dental insurance
			Use of campus facilities	Trips (sport or academic)
			After school activities	School uniform
				Sport uniform or equipment
				Music lessons
				School Bus Journey

Middle School (Years 7 and 8)		Monthly Direct Debit payment x 10	Included	Not included
Day	£2,990.00 per term	£897.00	Tuition	Text books
Boarder	£6,650.00 per term	£1,995.00	Accommodation during term time (Boarders only)	Lunch (Day pupils only)
Weekly	£5,870.00 per term	£1,761.00	Lunch (Boarders only)	Breakfast or evening meal (Day pupils only)
			Breakfast or evening meal (Boarders only)	Medical insurance
			Study Area	Dental insurance
			Use of campus facilities	Trips (sport or academic)
			After school activities	School uniform
				Sport uniform or equipment
				Music lessons
				School Bus Journey

Senior School (Year 9 upwards)		Monthly Direct Debit payment x 10	Included	Not included
Day	£3,290.00 per term	£987.00	Tuition	Text books
Boarder	£8,590.00 per term	£2,577.00	Accommodation during term time (Boarders only)	Lunch (Day pupils only)
Weekly	£7,250.00 per term	£2,175.00	Lunch (Boarders only)	Breakfast or evening meal (Day pupils only)
			Breakfast or evening meal (Boarders only)	Medical insurance
			Study Area	Dental insurance
			Use of campus facilities	Trips (sport or academic)
			After school activities	School uniform
				Sport uniform or equipment
				Music lessons
				School Bus Journey

Senior School – International Baccalaureate		Monthly Direct Debit payment x 10	Included	Not included
Day	£3,670.00 per term	£1,101.00	Tuition	Text books
Boarder	£9,450.00 per term	£2,835.00	Accommodation during term time (Boarders only)	Lunch (Day pupils only)
Weekly	£8,130.00 per term	£2,439.00	Lunch (Boarders only)	Breakfast or evening meal (Day pupils only)
			Breakfast or evening meal (Boarders only)	Medical insurance
			Study Area	Dental insurance
			Use of campus facilities	Trips (sport or academic)
			After school activities	School uniform
				Sport uniform or equipment
				Music lessons
				School Bus Journey



International Study Centre		Monthly Direct Debit payment x 10	Included
Boarding	£9,450.00 per term	£2,835.00	Accommodation during term time Tuition Uniform Lifetime membership of the Rossallian Club Health and Dental Insurance Airport Transfer Books

Music	£160 per term
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Payment of Fees

All fees are payable termly in advance, **on or before the first day of each term**. Payment may be made by direct debit, cash, cheque, bank transfer or by debit / credit card

Direct Debit

If you wish to pay by Direct Debit please fill in the form overleaf and fax back to Kirstie Allen on +44 1253 774279.

Cash or debit / credit card

Cash can be accepted at the Finance Office at Rossall School. Please do not send cash through the post.

Debit / credit card payments can be accepted by fax, email or in person at the Finance Office. Please note a 1.5% administration is added to credit/debit card transactions and 2.5% for American Express if the fees are paid after the card discount date each term.

Cheque

Cheques can be sent by post or taken in person to the Finance Office at the following address:

Kirstie Allen,
Fees Administrator,
Rossall School,
Broadway,
Fleetwood,
Lancashire
FY7 8JW
UK

Please make cheques payable to The Corporation of Rossall School.

Bank Transfer

Rossall's bank details are as follows:

Account name:	Corporation of Rossall School
Account Number:	05008204
Bank:	National Westminster bank
Branch:	Church Street, Fleetwood
Sort Code:	60 08 26
IBAN Code:	GB65NWBK60082605008204
SWIFT Code:	NWBKGB2L

The student's name and account code (shown on the fees invoice) must be quoted on the bank transfer document and a copy of the document must be sent by fax to Kirstie Allen on +44 1253 774279.



Term Dates and Holidays

Flights should be arranged for the scheduled arrival and departure dates as outlined below.

Where flight schedules require a late arrival or early departure, this must be within the travel windows shown.

No accommodation is available at Rossall during the holidays but we will be happy to provide details of organisations who can provide guardianship service / host families for these periods.

Michaelmas Term 2009

Boarders Arrive	Tuesday 1 st September 2009 (before 2200)
Lessons Begin	Wednesday 2 nd September 2009 (0830)
Half-term Begins	Friday 23 rd October 2009 (Junior 1215, Senior 1230)
Boarders Arrive	Sunday 1 st November 2009 (before 2200)
Lessons Begin	Monday 2 nd November 2009 (0830)
End of Term	Thursday 10 th December 2009 (Junior 1215, Senior 1230)
<i>Travel Dates for Boarders 9th & 10th December 2009</i>	

Lent Term 2010

Boarders Arrive	Sunday 10 th January 2010 (before 2200)
Lessons Begin	Monday 11 th January 2010 (0830)
Half-term Begins	Friday 12 th February 2010 (Junior 1215, Senior 1230)
Boarders Arrive	Sunday 21 st February 2010 (before 2200)
Lessons Begin	Monday 22 nd February 2010
End of Term	Wednesday 31 st March 2010 (Junior 1215, Senior 1230)
<i>Travel Dates for Boarders 30th & 31st March 2010</i>	

Summer Term 2010

Boarders Arrive	Sunday 18 th April 2010 (before 2200)
Lessons Begin	Monday 19 th April 2010 (0830)
Half Term Begins	Friday 28 th May 2010 (Junior 1215, Senior 1230)

Prize Day	Saturday 29th May 2010
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Boarders Arrive	Sunday 6 th June 2010 (before 2200)
Term Begins	Monday 7 th June 2010 (0830)
End of Term	Friday 9 th July 2010 (Junior 1215, Senior 1230)
<i>Travel Dates for Boarders 8th & 9th July 2010</i>	

Years 11 and 13 ONLY may leave earlier, as soon as their last exam is over
Year 13 graduates to return for Graduation at Prize Day



Section E

Guardianship

Organisations Providing Guardianship Services

Cyan Guardianship Services

Riley Hill Farm
Lee Road, Blackpool
Lancashire
FY4 4QS
Tel: +44 1253 692639
Email: cyanarts@btinternet.com

Gabbitas Educational Consultants,

International Education Consultants,
Carrington House,
126-130 Regent Street,
London
W1B 5EE
Tel: 020 7734 0161
Email: guardian@gabbitas.co.uk

Overseas Personal Development Services (London Office)

40C Waddington Avenue
Old Coulsdon
Surrey CR5 1QF
Tel: +44 208 660 8869
Fax: +44 208 763 1688
Email: info@opds.co.uk
www.opds.co.uk

Overseas Personal Development Services (Beijing Office)

No 48 Dong Zhimen Wai Street
Dong Cheng District, Beijing
PR China 100027
Tel: +86 10 8454 9302/3
Fax: +86 10 8454 9300
Email: info@opds.cn
www.opds.cn

Clarendon International Education Consultants,

41 Clarendon Square,
Leamington Spa
CV32 5QZ
Tel: +44 1926 316 793
Fax: +44 1926 883 278

Guardianship Care

Cleeve Hill House
Midford
Bath BA2 7DE
Tel: +44 1225 314247
Fax: +44 1225 422830
Email: Rupert@guardianshipcare.fsnet.co.uk

Heritage Educational Planning,

Bridge House,
1-2 Station Bridge,
Harrogate
HG1 1SS
Tel: +44 1423 520126
Email:
info@heritage-education.co.uk

Evergreen Guardianship

18 Cliff Street
Haworth
Keighley
West Yorkshire BD22 8JL
Tel: +44 1535 645807
Fax: +44 1535 645807
Email: evergreenguardianship@yahoo.co.uk

White House Guardianships,

White Lodge,
Edenbreck Dales,
Lancaster
LA1 5LQ
Tel: +44 845 8686688
Fax: +44 1202 776509
Email: info@whg.eu.com

Students International Limited

158 Dalby Road
Melton Mowbray
Leicestershire
LE13 0BJ
Tel: +44 1664 481997
Fax: +44 1664 563332
Email: studentsint@aol.com
Mobile 07768 865985
Contact: Mrs Alison Blythe



Guardianship Arrangements

The guardian's duties are to:

- represent the parents' interests
- safeguard the student's rights and welfare
- act in "*loco parentis*" should the need arise.

Rossall requires that all students whose home is outside mainland Europe, and all students from mainland Europe who do not return home for the mid-term or major holiday periods, have a guardian in Britain.

Who can be a guardian?

- Friends or relatives living in the UK but they must be prepared to offer the student a home during the holiday breaks as the boarding houses are closed at this time.
- Organisations who provide a professional guardianship service for students.

What duties will a guardianship organisation undertake?

- Care during the holidays (minimum service).
- Some organisations make regular visits to the school and attend parents meetings. Naturally, the cost will vary according to the service that you request.
- Whatever level of service you decide upon, you should not forget that Rossall provides an escorted transfer service for all students arriving at or departing from Manchester & Liverpool so this service need not be provided by a guardianship organisation.

Rossall requires all parents to confirm the name and address of the individual or agency who will be the student's guardian BEFORE the student enrolls at Rossall. (See "Form 2 – Notification of Guardianship" in the Downloads section of the website)

Rossall School does not endorse or recommend any particular Guardian or Host Family Service. We do not participate in inspecting and Guardian/Host Family or Agency arrangements. The school cannot be held responsible for the welfare of your child whilst under the care of a Host Family or Guardian.



Section F

Uniform

Rossall Middle School Clothing List – Day and Boarding Boys (Years 7, 8 & 9)

To be purchased from the RosShop

- **Rossall** Blazer with school motif
- **Rossall** grey V-necked sweaters with school motif
- **Rossall** Charcoal grey trousers – Trutex
- **Rossall** House ties – (Dragon , Falcon or Stags Head)
- **Rossall** navy blue track suit
- **Rossall** swimming trunks + goggles + towel
- 2 **Rossall** Navy blue games zephyr – team members may need more
- 2 **Rossall** White games zephyr – team members may need more
- 2 **Rossall** Navy rugby shorts
- **Rossall** Navy rugby socks
- 2 **Rossall** White polo shirts with school motif
- **Rossall** Cricket Whites – summer term only
- House zephyr – (Dragon , Falcon or Stags Head)



May be purchased elsewhere

- Plain white shirts with a conventional collar
- Black polishable flat school shoes
- Navy or black overcoat – no motifs
- Black or grey socks
- White Trainers and Astroturf Trainers and black rugby boots

All items must be name taped

Equipment:-

- Hockey stick – Michaelmas Term
- RosHockey – Lent Term
- Cricket Bat – Summer Term
- Gum shield - available from specialist dentist organised by P.E. department.
- Sports equipment as required.

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

For lessons pupils will need:

- A pencil case with HB pencils, sharpener , coloured pencils , fountain pen and ballpoint (blue or black ink).
- A 30cm ruler
- A school bag
- A glue stick
- A pair of scissors for paper
- A mini reel of sticky tape
- A pencil eraser

Appropriate calculators and other equipment will be recommended by the maths department

Note: Liquid paper is **NOT** permitted.

Rossall Joining Instructions 2009

*Most stationery items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email:
julieo@rossallcorporation.co.uk*



Boarding Essentials & Casual Clothing – all years

Casual / Smart clothes – trousers, jumpers, shirts, fleece, T-shirts, etc.

Underwear

Nightclothes, dressing gown, slippers

Washing bag and toiletries

Shoe cleaning kit, polish and spare laces

Suitcase / holdall

Towels – 2 shower and 2 sports

Optional – duvet, pillow, duvet cover and pillow case. (School does supply these).

All items must be name taped

Rossall Middle School Clothing List – Day and Boarding Girls (Years 7, 8 & 9)

To be purchased from the RosShop

- **Rossall** Blazer with school motif
- **Rossall** grey skirts – ‘on the knee’ or
- **Rossall** trousers
- **Rossall** grey V-necked sweaters with school motif
- **Rossall** House tie – (Dragon , Falcon or Stags Head)
- **Rossall** navy blue tracksuit
- **Rossall** swimsuit + goggles + towel
- **Rossall** red games kilt
- **Rossall** red sweatshirt with motif
- **Rossall** red games socks
- **Rossall** red games briefs / shorts
- **Rossall** white polo shirt with motif
- **Rossall** White polo shirts with school motif
- House zephyr – (Dragon , Falcon or Stags Head)

May be purchased elsewhere

- Navy or black overcoat (no motifs)
- Approved plain white blouses with collar
- Black tights (70 Denier)
- Black polishable flat school shoes
- Approved Indoor Trainers + Astroturf trainers
- Approved white short ankle sports socks

All items must be name taped

Equipment:-

- Hockey stick – Michaelmas Term
- RosHockey stick – Lent Term
- Gum shield - available from specialist dentist organised by P.E. department.
- Sports equipment as required.

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

For lessons pupils will need:

- A pencil case with HB pencils, sharpener , coloured pencils , fountain pen and ballpoint (blue or black ink).
 - A 30cm ruler
 - A school bag
 - A glue stick
 - A pair of scissors for paper
 - A mini reel of sticky tape
 - A pencil eraser
 - Appropriate calculators and other equipment will be recommended by the maths department
- Note:** Liquid paper is **NOT** permitted.

Rossall Joining Instructions 2009

Most stationery items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk



Boarding Essentials & Casual Clothing – all years

- Casual / Smart clothes – trousers, jumpers, shirts, fleece, T-shirts, etc.
- Underwear
- Nightclothes, dressing gown, slippers
- Washing bag and toiletries
- Shoe cleaning kit, polish and spare laces
- Suitcase / holdall
- Towels – 2 shower and 2 sports

- Optional – duvet, pillow, duvet cover and pillow case. (School does supply these).

All items must be name taped

Senior School Clothing List – Boarding and Day Boys (Years 10 and 11)

To be purchased from the RosShop

- **Rossall** Blazer with school motif
- 3 **Rossall** Charcoal grey trousers - Trutex
- **Rossall** grey V-necked sweaters with emblem
- **Rossall** House ties
- **Rossall** White polo shirts with school motif
- **Rossall** navy blue track suit
- **Rossall** swimming trunks
- **Rossall** Navy blue games zephyr – team members may need more
- **Rossall** White games zephyr – team members may need more
- **Rossall** Navy rugby shorts
- **Rossall** Navy rugby socks

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

May be purchased elsewhere

- Plain white shirts with a conventional collar
- Black polishable flat school shoes
- Navy or black overcoat – no motifs
- Approved white trainers, Astroturf trainers and black rugby boots
- Cricket whites – summer term only

All items must be name taped

Equipment:-

- Gum shield - available from specialist dentist organised by P.E. department.
- Sports equipment as required.

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

Essentials & Casual Clothing – all years (boarding only)

- Casual / Smart clothes – trousers, jumpers, shirts, fleece, T-shirts, etc.
- Underwear
- Nightclothes, dressing gown, slippers
- Washing bag and toiletries
- Shoe cleaning kit, polish and spare laces
- Suitcase / holdall
- Towels – 2 shower and 2 sports

- Optional – duvet, pillow, duvet cover and pillow case. (School does supply these).

All items must be name taped

Senior School Clothing List – Boarding and Day Girls (Years 10 and 11)

To be purchased from the RosShop

- **Rossall** Blazer with school motif
- **Rossall** grey skirts – ‘on the knee’
- **Rossall** grey V-necked sweaters with emblem
- **Rossall** house tie
- **Rossall** navy blue track suit
- **Rossall** swimsuit
- **Rossall** red games kilt
- **Rossall** red sweatshirt with motif
- **Rossall** red games socks
- **Rossall** red games briefs
- **Rossall** White polo shirts with motif

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

May be purchased elsewhere

- Plain white blouses with collar
- Black tights (70 denier)
- Black polishable flat school shoes
- Navy or black knee length coat
- White short ankle sports socks
- Approved indoor trainers + Astroturf trainers
- Gum shield - available from specialist dentist organised by P.E. department.
- Sports equipment as required.

All items must be name taped

Essentials & Casual Clothing – (All years – Boarding)

- Casual / Smart clothes – trousers, jumpers, skirts, fleece, tee-shirts, shirts etc.
- Underwear
- Nightwear, dressing gown, slippers
- Washing bag and toiletries
- Shoe cleaning kit, polish and spare laces
- Suitcase / holdall
- Towels – 2 shower and 2 sports

- Optional – duvet, pillow, duvet cover and pillow case. (School does supply these).

All items must be name taped

Sixth Form Clothing List Day and Boarding Boys (Years 12 and 13)

To be purchased from the RosShop

- **Rossall** black V-necked sweaters with emblem
- **Rossall** navy blue track suit – essential
- 2 **Rossall** White polo shirts with school motif - essential
- **Rossall** swimming trunks – if required
- 2 **Rossall** Navy blue games zephyr – if required
- 2 **Rossall** White games zephyr – if required
- 2 **Rossall** Navy rugby shorts – if required
- **Rossall** Navy rugby socks – if required

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

May be purchased elsewhere

- Business type suits - navy blue, black or dark grey, plain material
- Plain white shirts with a conventional collar
- Black polishable flat school shoes
- Grey or Black socks
- Navy or black overcoat – no motifs
- Approved white trainers and Astroturf trainers and Black rugby boots – if required
- Cricket Whites – summer term only – if required

All items must be name taped

Equipment:-

- Sports equipment as required

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

Sixth Form Clothing List Day and Boarding Girls (Years 12 and 13)

To be purchased from the RosShop

- **Rossall** black V-necked sweaters with emblem
- **Rossall** navy blue track suit - essential
- **Rossall** White polo shirt with motif - essential
- **Rossall** red sweat shirt with motif – if required

May be purchased elsewhere

- Business type suits - navy blue, black or dark grey, plain material
 - The skirts should be “on the knee” and without a slit
- Plain white blouses with collar
- Barely black tights
- Approved white short ankle sports socks – if required
- Black polishable flat school shoes
- Navy or black overcoat (no motif)
- Trainers
- Sports equipment as required

All items must be name taped

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

International Study Centre Clothing List - Boys

Uniform included in the school fees

- 1 **Rossall** blazer with Rossall badge
- 2 **Rossall** grey trousers
- 1 **Rossall** House tie
- 1 Grey **Rossall** sweater with motif
- 1 **Rossall** tracksuit bottoms
- 1 Lugard games zephyr
- 1 White **Rossall** polo shirts with Rossall motif

To be purchased from the Rosshop if required-

- 7 Shirts – plain white with conventional collar
- 2 **Rossall** Navy rugby shorts
- 1 **Rossall** swimming trunks
- 1 Pair of **Rossall** navy rugby socks
- 7 Pairs of socks – dark grey or black
- Black or Navy overcoat

- 2 Pairs of flat black shoes (polishable)
- Approved Rugby / soccer boots
- Approved Trainers

Equipment:-

- Sports equipment as required

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

Essentials & Casual Clothing

- 7 Pairs of underpants / boxer shorts
- 3 Pyjamas / nightclothes
- 4 Bath towels
- Handkerchiefs / tissues
- Casual / Smart clothes – trousers, jumpers, skirts, fleece, tee-shirts, shirts etc.
- Slippers
- Washing bag and toiletries
- Shoe cleaning kit, polish and spare laces
- Suitcase / holdall

- Optional – duvet, pillow, duvet cover and pillow case. (School does supply these).

All items must be name taped

International Study Centre Clothing List - Girls

Uniform included in the school fees

- 1 **Rossall** blazer with Rossall badge
- 2 **Rossall** grey skirts
- 1 **Rossall** House tie
- 1 Grey **Rossall** sweater with motif
- 1 White **Rossall** polo shirt with motif
- 1 **Rossall** tracksuit bottoms
- 1 Lugard games zephyr

To be purchased from the Rosshop if required-

- 7 Blouses – plain white with conventional collar
- 6 Pairs of black tights – 40 denier
- Black or Navy overcoat
- 2 Pairs of flat black shoes (polishable)
- 1 Pair of red games socks
- 1 Pairs of red games briefs
- Red athletic shorts
- 2 Approved pairs of white ankle socks
- Rossall one-piece swim suit + Red games kilt
- Approved White trainers + Astroturf trainers

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

Equipment:-

- Sports equipment as required

All School items may be purchased at RosShop – Tel: +44 (0)1253 774252 or email: julieo@rossallcorporation.co.uk

Essentials & Casual Clothing

- Slippers
- 7 Bras
- 14 Pairs of pants
- Handkerchiefs / tissues
- Dressing gown
- 7 Bath towels
- 7 Hand towels
- Casual / Smart clothes – trousers, jumpers, skirts, fleece, tee-shirts, shirts etc.
- Nightwear, dressing gown
- Washing bag and toiletries
- Shoe cleaning kit, polish and spare laces
- Suitcase / holdall
- Towels – 4 shower and 2 sports and toiletries



Section G

Arrival in UK & Travel to Rossall



Arrival in UK and Travel

Flights

- Fly direct to Manchester or Liverpool if this is possible. If not, there are connections from London to Manchester
- If students are worried about travelling alone, contact the airline who will provide help, especially with changing planes.
- On arrival at the final destination by air, students **must collect all of their luggage**, before continuing through Immigration and Customs.

Transfers to Rossall

- Rossall provides escorted transfers to and from Manchester and Liverpool airports.
- To use this service, flight details and arrival/departure time must be received by Rossall **at least 3 days before travel**. The cost of the transfer is approximately half that of an airport taxi. See Form A in Section H: a copy of this form will be supplied with Rossall's "Welcome Pack" for new students, and with the reports at the end of each term for current students.
- The escorted transfer service monitors all flights and will wait at the airport for any student whose flight is delayed.
- A member of staff will wait in the Arrivals Hall (of the terminal specified on Form A) and meet the student after they have passed through Immigration and Customs.
- He or she will be holding a Rossall Sign and will transport the student straight to Rossall. The journey will take between 55 and 75 minutes, depending on the traffic.
- The contact number of P R Chauffeuring Services, the taxi company we use to transport the students to and from the airport is **07802 984600**.

Visas For Travel Within Europe

The possession of a British Student Entry Visa in a passport **does not** automatically allow entry to other EU countries. Where a student wishes to travel to another EU country during a holiday period, they must apply to each country for an Entry Visa: this process can be slow and time-consuming, often requiring a personal visit to a Consulate or Embassy.



Section H

School Policies

All the Rossall School policies can be viewed on our website www.rossallschool.org.uk. In particular could I draw your attention to the School's policies on:

- Admissions
- Curriculum
- PSHE Scheme of Work
- Anti-Bullying Policy – Senior School
- Anti -Bullying Policy – Junior, Infant and Nursery Schools
- Policy for the use of ICT, Mobile Phone and other Electronic Devices
- Disciplinary and Exclusions Policy (Included in Behaviour Policy)
- Child Protection Policy
- Policy for Pupils on Confidentiality Issues
- Induction of New Staff, Members of Council and Volunteers in Child Protection
- Taking, Storing and Using Images of Children Policy
- Catering and Food Hygiene Policy
- First Aid Policy
- Medical Questionnaire Policy (See First Aid Policy)
- Nursery Administration of Medicine Policy
- Educational Visits Policy
- Nursery Educational Visits Policy
- Missing Pupil Policy
- Nursery Missing Persons Policy
- Behaviour Policy – Senior School
- Behaviour Policy – Junior, Infant and Nursery Schools
- Spiritual, Moral, Social and Cultural Development Policy
- Junior/Infant and Nursery Spiritual, Moral, Social and Cultural Development Policy
- Equal Opportunities Policy
- Alcohol, Tobacco and Drug Abuse Policy
- Disability Policy
- SEN and Learning Difficulties Policy
- Nursery SEN Policy
- Learning Support Policy – Junior and Infant Schools
- Accessibility Policy
- Record Keeping Policy
- Reports and References Policy
- Complaints Policies for Parents and Pupils

If you do not have access to the website, please request a hard copy from our Reception. Tel +44 1253 774201 or by email reception@rossallcorporation.co.uk



Section I

Forms for Completion

Rossall Joining Instructions 2009



The following forms are available in the Download section of our website. They **MUST** be completed and returned to Rossall at least one week before the pupil arrives:

- **Form 1** – Airport Transfer and Accommodation Request Form
- **Form 2** – Insurance and Payment Form
- **Form 3** – Notification of Guardianship
- **Form 4** – Cyan Guardianship Form (*optional*)
- **Form 5** – Emergency Contact Details
- **Form 6** – Old Rossallian
- **Form 7** – Rules and Drugs Policy (This **must** be signed manually – please print, sign and fax to us)
- **Form 8** – Permission to Share Information Form (This **must** be signed manually – please print, sign and fax to us)
- **Form 9** – Medical Form (This **must** be signed manually – please print, sign and fax to us)
- **Form 10** – Image Release Form



Section J

Checklist

Have you....?

- Completed and sent the Acceptance form to us?**
- Paid the registration fee?**
- Paid the deposit before arrival?**
- For non-EU nationalities have you applied for a Visa? (see Section C)**

Sent the following forms to us:

- Form 1** – Airport Transfer and Accommodation Request Form
 - Form 2** – Insurance and Payment Form
 - Form 3** – Notification of Guardianship
 - Form 4** – Cyan Guardianship Form (*optional*)
 - Form 5** – Emergency Contact Details
 - Form 6** – Old Rossallian
 - Form 7** – Rules and Drugs Policy (This **must** be signed manually – please print, sign and fax to us)
 - Form 8** – Permission to Share Information Form (This **must** be signed manually – please print, sign and fax to us)
 - Form 9** – Medical Form (This **must** be signed manually – please print, sign and fax to us)
 - Form 10** – Image Release Form
-
- Sent your school report to us?**
 - Booked your flight tickets?**
 - Got a valid passport?**