

Copies to all Parents and members of Common Room

**From the First Deputy Head**

## ***ROSSALL SCHOOL CAREERS FAIRE***

Dear Parents,

For the first time in some years we intend this year to hold a Careers Faire. The event will take place on the evening of Friday January 16<sup>th</sup> 2009, in Big School and the Sumner Library. It is one of a number of measures we are taking this year to help our pupils make appropriate choices in the short term to help them realise their longer term goals. The event is also timed with these decisions in mind, conveniently placed before either Year 11 pupils are due to make 6<sup>th</sup> form subject choices, or the Lower 6<sup>th</sup> start their UCAS applications. Mrs Gill Parsons, our Careers Advisor, is to manage the event.

We would like your help for the inception however.

These details we consider to be important and would value your comments:

1. The faire should become an annual event, so over time pupils can be exposed to as wide a range of choices as possible and perhaps reinforce or alter impressions year on year.
2. The event should be open to all pupils from Year 9 – 13, but targeted at pupils in Years 10 and 12 as those years involved key decisions about subject choices and tertiary education or employment.
3. There should be permanent stalls from where experts can offer advice, but also scheduled presentations during the evening with the opportunity for questions and answers.
4. A wide range of careers should be represented, including the professions and business etc, but also non-higher educational or vocational based work areas.
5. A booklet should be produced in advance with locations within venues, timings of talks and presentations, and ideas for pupils about appropriate questions they might ask.

In addition, we would welcome any suggestions you may have about areas of work that should be represented, or indeed individuals you may know whom the pupils may find interesting or inspiring. We would welcome parents offering their own expertise too of course. Do please discuss these matters at home, and if you have any suggestions or comments, please write to me at school, and Mrs Parsons and I will discuss them and act upon them.

Fergus Livingstone